



30th Annual

# Protecting Our Children

National American Indian Conference  
on Child Abuse and Neglect

## Call for Presentations 2012 Workshop Submission Document Instructions

Below are the required informational pieces for submitting a workshop proposal to the 30<sup>th</sup> Annual "Protecting Our Children" Conference in Scottsdale, Arizona. Please read through the instructions and provide ALL information requested below. Incomplete submissions will be returned with a request for the needed material.

### **Please Note**

If you have less than three co-presenters, you are free to delete the excess tables requesting their information as a means of "cleaning up" your document.

### **For those unfamiliar with MS Word tables**

Place the cursor in the cell/box in which you would like to type and begin typing. Do not worry about whether there is enough room for your response—the cell will expand to fit your text as you type. If there are support questions regarding this program, you can call or email Laurie Evans (contact information listed below.)

### **To submit**

**E-mail your completed proposal to Laurie Evans no later than December 1, 2011**

Faxed and mailed submissions may also be accepted, but only if email is unavailable as a means of communication. You will receive

a confirmation email stating that your proposal has been received. If you do not receive your confirmation email within two business days, please call Laurie Evans.

**In order to allow the review team sufficient time to go over proposals and conduct any necessary follow-up, the proposal review is divided into review chunks. You will be informed of when you can expect to hear back regarding your proposal within one week of the Call for Presentations deadline.**

### **Registration Requirement**

If your workshop is selected, you will be required to register for the conference at the \$150 presenter rate. All presenters must register and pay for the conference at the presenter rate regardless of the length of their conference attendance.

Laurie Evans  
Event Manager

National Indian Child Welfare Association  
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Portland, OR 97239

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Email: [laurie@nicwa.org](mailto:laurie@nicwa.org)

# Part I: General Information

<b>Workshop Title</b>	
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<b>Track* (Select One)</b>	<b>Advocacy</b> Understanding the impact of national/state/local policy, strategies for influencing national/state/local policy, restorative justice approaches in child welfare, and the role of standard-setting organizations	<input type="checkbox"/>	<b>Collaboration</b> Promising practices in building alliances (e.g., urban-tribal, tribal-state, tribal-county, and interagency collaborations; engaging youth in care; elders; tribal leaders; and community members)	<input type="checkbox"/>
	<b>Data &amp; Research</b> Current child welfare research, promising practices in information technology, gathering and utilizing data for program improvement, data and funding issues, and sharing data across systems	<input type="checkbox"/>	<b>ICWA Compliance</b> Promising practices for ICWA training, monitoring compliance, tribal CASA partnerships, innovative strategies for meeting placement preferences, and tracking active efforts	<input type="checkbox"/>

***Presenters please note: Presenter #1 is the contact within the workshop group who will receive all communications regarding the workshop. This person should be prepared to forward all details regarding the presentation to the rest of their workshop group. If you would like someone other than the Presenter #1 to be listed first in the program book, please indicate below.***

Presenter #1 (Contact Person)	
<b>Name</b>	
<b>Tribal Affiliation (If applicable)</b>	
<b>Job Title</b>	
<b>Agency</b>	
<b>Sub-Agency</b>	
<b>Address</b>	
<b>City, State, Zip</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>List first in program book? (If no, please write the name of the person whose name should be first.)</b>	

<p><b>Presenter Biography</b>          Biography of each presenter, 75 words or less, written in third person. If your bio exceeds 75 words, it will be edited to fit the word count at NICWA's discretion.</p>	
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<b>Presenter #2</b>	
<b>Name</b>	
<b>Tribal Affiliation (If applicable)</b>	
<b>Job Title</b>	
<b>Agency</b>	
<b>Sub-Agency</b>	
<b>Address</b>	
<b>City, State, Zip</b>	
<b>Telephone</b>	
<b>Email</b>	
<p><b>Presenter Biography</b>          Biography of each presenter, 75 words or less, written in third person. If your bio exceeds 75 words, it will be edited to fit the word count at NICWA's discretion.</p>	

<b>Presenter #3</b>	
<b>Name</b>	
<b>Tribal Affiliation (If applicable)</b>	
<b>Job Title</b>	
<b>Agency</b>	
<b>Sub-Agency</b>	
<b>Address</b>	
<b>City, State, Zip</b>	
<b>Telephone</b>	
<b>Email</b>	
<p><b>Presenter Biography</b>          Biography of each presenter, 75 words or less, written in third person. If your bio exceeds 75 words, it will be edited to fit the word count at NICWA's discretion.</p>	

<b>Presenter #4</b>
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<b>Name</b>			
<b>Tribal Affiliation (If applicable)</b>			
<b>Job Title</b>			
<b>Agency</b>			
<b>Sub-Agency</b>			
<b>Address</b>			
<b>City, State, Zip</b>			
<b>Telephone</b>			
<b>Email</b>			
<b>Presenter Biography</b> Biography of each presenter, 75 words or less, written in third person. If your bio exceeds 75 words, it will be edited to fit the word count at NICWA's discretion.			

Please indicate with an "x" any times or days during the conference period that you will <b>not</b> be available.			
<b>Monday, April 18, 2010</b>			
Morning		Afternoon	
<b>Tuesday, April 19, 2010</b>			
Morning		Afternoon	
<b>Wednesday, April 20, 2010</b>			
Morning		Afternoon	

<i>In submitting this proposal, I understand that NICWA is not offering to pay for travel, lodging, meals, or registration. If approved, I agree to present on the assigned dates and times during the conference, April 22–25, 2012.</i>
<b>[Type name of submitter to indicate you have read and agree to the above statement.]</b>

Should your proposal not be accepted, would you like to be considered as a back-up presenter?
Yes or No?

## Part II: Workshop Content

### Summary Workshop Description

Type a short paragraph of 100 words or less describing your workshop as it would appear in the final program. Please ensure correct spelling, grammar, and punctuation, as errors will reflect on the description of your presentation. Please do NOT exceed 100 words. If your description exceeds 100 words, the description will be edited to fit the word count at NICWA's discretion.

**[Place summary workshop description here.]**

### Workshop Objectives

(Three to five objectives are required. Do not exceed five objectives.)  
Example: "As a result of attending this workshop, participants will:"

- 1.
- 2.
- 3.
- 4.
- 5.

### Detailed Workshop Description

A detailed workshop description, two to four pages, typed and double-spaced, is required and will enable the review team to fully evaluate your proposal as a potential workshop.

**[Place detailed workshop description here.]**

### Research Ethics Statement (Mandatory for Tribal Data)

Any proposed research workshop that includes data about a tribal community (whether identified by name or not) should have secured tribal government approval to present the data in advance of submitting a workshop proposal. If you are submitting a workshop proposal that includes tribal community data, please initial here to indicate that you have received tribal approval to present this data at NICWA's annual conference

**[Initial here.]**

**For Workshops Containing Content Pertaining to Historical Trauma**

Previous workshops containing content related to historical trauma, while important, have proven to have a significant and immediate emotional and/or spiritual impact upon some attendees. Please use the space below to outline your plans for providing for those immediate emotional and/or spiritual needs. Please note: If space is needed to offer counsel to groups or one-on-one, please indicate, and NICWA will work to provide space for that need.

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**Part III: A/V Needs**

**NICWA can provide the following audio visual components to assist you with your workshop presentation. Please place an “x” next to each piece of audio visual equipment you think that you might need.**

Screen/cords*	<input type="checkbox"/>	Flipchart/markers	<input type="checkbox"/>	Other (subject to availability):
Microphone**	<input type="checkbox"/>	No A/V required	<input type="checkbox"/>	

*\*If you are presenting a PowerPoint or overhead presentation at all, you will need to order a screen and power cords.*

*\*\*Microphones not needed, given the size of the room unless the presenter is soft-spoken or in any other way has difficulty projecting.*

*In submitting this proposal I understand that NICWA will **NOT** be providing me or my presentation with an LCD projector (aka PowerPoint projector) or a laptop computer. I understand that it is my responsibility to provide these pieces of equipment if they are necessary to my presentation, and any associated costs will be covered at my own expense.*

**[Type name of submitter to indicate you have read and agree to the above statement.]**

**Audio/visual requests must be received by April 1, 2012. Requests for AV made on-site will be subject to availability of equipment and staff available for setup.**