



Our Families, Our Future

Celebrating 40 Years of the Indian Child Welfare Act

March 31–April 3, 2019 • Albuquerque, New Mexico

Join NICWA as a Conference Vendor

Albuquerque Convention Center, 401 Second Street NW, Albuquerque, New Mexico 87012

By exhibiting at the 37th Annual Protecting Our Children Conference, you can . . .

- Be a part of the largest national conference focusing on American Indian and Alaska Native child advocacy issues with over 1,200 participants
- Reach conference participants who are eager to hear about and purchase resources such as books, DVDs, CDs, toys, and parenting curricula, as well as personal items such as jewelry and clothing
- Create a greater awareness of your agency's services and products to a broad range of people from across the country who are dedicated to improving the lives of our children and families
- Benefit from exposure and traffic that will be maximized with the following activities:
 - Exhibit location near conference activities
 - Refreshments served within exhibit area during breaks
 - Exhibitor directory published in the conference agenda book and conference mobile app

The exhibit booth package includes

- One 8' by 10' booth, a 6' draped table, and two chairs
- One discounted participant registration for the conference

General Exhibitor Information and Rules

- Priority placement will be given to exhibitors who turn their applications in early.
- Authorized representatives of NICWA will be photographing and videotaping at various events throughout the conference. Please be aware that by participating in the conference you will be consenting to the use of your image by NICWA.
- Applications with payments in full are due by February 1, 2019, in order for your contact information to be printed in the conference agenda book. Applications received after this date will be accepted on a space availability basis and may not be included in the conference agenda book.
- Cancellations received in writing prior to March 1, 2019, will receive a refund less a \$75 administrative fee. Refunds will not be issued for cancellations received later than March 1, 2019.
- Exhibitors are encouraged to stay at their booths and not dismantle until the conference concludes on Wednesday, April 3, 2019, at noon. Booths not set up by Monday, April 1, 2019, at 8:00 a.m. may lose their assigned space.
- The contracted agency representative may not lease any portion of the exhibit space to another party.
- Exhibitors will be responsible for purchasing additional items from the convention center, e.g., electrical hookup, internet connection, and any other audiovisual needs.
- The exhibition hall area is in an open area and not under lock and key. Please take appropriate precautions concerning valuables and equipment.
- The Artisan Marketplace is a less centralized location with a lower cost. It will, however, provide direct foot-traffic near the registration area. This space is limited to 15 artisan booths.
- Arts and crafts vendors must include a payment of at least 50% to reserve a booth and guarantee placement. Forms submitted without the 50% minimum payment have no claim to a booth space or priority space and, in addition, run the risk of having their space sold to another vendor. Purchase orders are not accepted to reserve exhibit space.
- We value arts and crafts vendors celebrating their culture. The Indian Arts and Crafts Act of 1990 (P.L. 101-644) is a truth-in-advertising law that prohibits misrepresentation in marketing of Indian arts and crafts products within the United States. By being an arts and crafts vendor, you must comply with this act.



NICWA
National Indian Child Welfare Association

Please direct all questions or completed forms to

Director of Events and Training, Lauren Shapiro • National Indian Child Welfare Association
5100 SW Macadam Avenue, Suite 300, Portland, OR 97239
Phone (503) 222-4044, ext. 118 • Fax (503) 274-1645 • Email Lauren@nicwa.org
Visit www.nicwa.org/conference for more information.

Exhibitor Application Form

Contact Information

Name (for name badge 1)			
Email			
Agency			
Title			
Website		Phone	
Address			
City, State, Zip			
Name (for name badge 2)			
Email (for second person)			
Description of products/ services			

Exhibitor Rates and Cost Calculator

Vendor Type		
Nonprofit and Government Organization	<input type="checkbox"/> \$500	\$
For-Profit Organization	<input type="checkbox"/> \$600	
Arts/Crafts Vendor (on main floor with workshops)	<input type="checkbox"/> \$400	
Artisan Marketplace (see front for description)	<input type="checkbox"/> \$300	
Optional Fees		
Conference Registration: Exhibitors can purchase a participant registration Name: _____	<input type="checkbox"/> \$350	
Name Badges: Exhibitor rates cover the cost of two name badges. You may purchase a third name badge for a fee Name: _____	<input type="checkbox"/> \$75	
Grand Total		\$

Payment Information

Check # _____ Please make checks payable to the National Indian Child Welfare Association.
All checks must be in U.S. funds.

Credit Card: MasterCard Visa American Express Discover

Name on Card			
Credit Card Number			
Expiration Date		Security Code	
Billing Address			
City, State, Zip			

Please review the exhibitor information and rules. By being a vendor, you will need to comply with the rules outlined. Please note we have a limited number of space, so remember to register early!