



## 2020 NICWA Annual Conference

### Frequently Asked Questions (FAQs) for Presenters

NICWA's 38<sup>th</sup> Annual Protecting Our Children National American Indian Conference on Child Abuse and Neglect will be held in Denver, Colorado, on March 29–April 1, 2020. Our presenters are the heart and soul of this annual event, increasingly recognized as *the* premiere national gathering dedicated to tribal child welfare and well-being. This document with FAQs has been created to help both prospective and selected presenters alike. We hope you will find it useful as you prepare for the 2020 NICWA Conference.

**Applying presenters:** Thinking about presenting? Whether you are a returning NICWA conference presenter or this is your first time, we have developed a set of questions to assist you along the way.

1. [\*How are presenters chosen? What is the criteria for being selected?\*](#)
2. [\*What kinds of style presentations are you looking for?\*](#)
3. [\*What topics specifically are you looking for presentations on?\*](#)
4. [\*Are youth encouraged to present in workshops?\*](#)
5. [\*How do I decide how to list the track of my workshop?\*](#)
6. [\*What equipment is in the room and what do I need to bring with me to conference?\*](#)
7. [\*How is a seminar versus a workshop defined?\*](#)
8. [\*How should I address trauma that may come up during my presentation?\*](#)
9. [\*If I'm selected, how many people can I expect in attendance in my workshop?\*](#)
10. [\*How many people will be at the NICWA conference?\*](#)
11. [\*What is the rate for presenters this year?\*](#)
12. [\*When do I know if I'm accepted?\*](#)
13. [\*Is there an option to repeat my workshop if I'm interested?\*](#)
14. [\*In the submission site, Submittable, what is the photo I provide used for?\*](#)

**Selected presenters:** You've been selected to be a presenter: what's next? This section should answer all of your questions and help you come prepared with all you need to know about presenting at the conference:

15. [\*Do you have any time during the conference set aside especially for presenters?\*](#)
16. [\*Will NICWA print or provide my presentation materials?\*](#)
17. [\*How can I switch out presenters? How many presenters can I have? What if I don't know all of the names of my presenters yet?\*](#)
18. [\*What is the rate if I only want to attend my workshop?\*](#)
19. [\*What if I have presentation materials I would like to ship to conference?\*](#)
20. [\*What if I'd like to be a presenter and a volunteer?\*](#)
21. [\*What if I am unable to present and need to cancel?\*](#)
22. [\*How will I know what room my workshop is in?\*](#)

## General Conference Questions

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**Applying presenters:** Thinking about presenting? Whether you are a returning NICWA conference presenter or this is your first time, we have developed a set of questions to assist you along the way.

1. ***How are presenters chosen? What are the criteria for being selected?***  
Each workshop goes through an extensive review process with NICWA staff to ensure the workshop fits into our conference goals. Presenters are chosen based on the interactivity and innovativeness of the presentation, the demand in Indian country for the topic being presented, and the cultural relevance.
2. ***What kinds of style presentations are you looking for?***  
We are seeking presentations which are interactive, include an element of skills sharing, and include a dialogue within the presentation.
3. ***What topics specifically are you looking for presentations on?***  
Each year we host a range of presentation topics among including: suicide prevention, technology innovation in child welfare departments, tribal-state collaboration, human trafficking, working with two-spirit youth, and youth engagement. We are looking for innovative programs and work that highlights what communities are facing and addressing in Indian child welfare. Download our mobile app (search NICWA in the app store) to see the past three years' conference materials. You'll learn more about the types of workshops we are looking for.
4. ***Are youth encouraged to present in workshops?***  
Being a youth-focused organization, we are looking for youth to present at conference (either alongside adults or their presentation). We have seen some great presentations with youth engagement, and we love to highlight the work they are doing in their communities.
5. ***How do I decide how to list the track of my workshop?***  
You can see a full list of tracks and track descriptions on our webpage:  
[www.nicwa.org/call-for-presentations](http://www.nicwa.org/call-for-presentations)
6. ***What equipment is in the room and what do I need to bring with me to conference?***

Each room will have chairs, a projector, screen, and one wired microphone (for larger rooms only). It is the responsibility of the presenter(s) to come with any materials they will need to present i.e., computer, documents, handouts.

**7. *What is the difference between a seminar and a workshop?***

New this year! Some workshops are better formatted for a three-hour time slot instead of a 90-minute workshop. This year we are adding an option of either presenting as a 90-minute or 3-hour session. 90-minute time slots are listed as workshops and 3-hour sessions are listed as seminars. Traditional workshop sessions will be 90 minutes in length, while seminars will be two 90-minute consecutive workshops. Seminars are designed for more in-depth skills building and practice than the traditional 90-minute workshop, which is designed for sharing best practice or recent program outcomes. Participation varies depending on the topic, but on average workshops will have between 50-150 participants. NICWA highlight values interactive and participatory workshops. Please share in your submission how your workshop will help conference attendees learn through interactive learning.

**8. *How should I address trauma that may come up during my presentation?***

We recognize that individuals working in the direct services professions, especially child welfare workers, often experience negative effects stemming from their work with traumatized American Indian and Alaska Native children and families. Prospective presenters must address this historic and generational trauma in their workshop content and have a concrete plan for this. NICWA additionally has support in the form of a healing room as well as spiritual and mental health support should conference attendees need it.

**9. *If I'm selected, how many people can I expect in attendance in my workshop?***

There can be between 50–150 people present at your workshop, with an approximate average of 75 in most rooms. Registrants do not pre-select workshops. Seating is limited and reserved on a first-come, first-served basis.

**10. *How many people will be at the NICWA conference?***

We anticipate around 1,400 people in attendance at the 2020 conference.

**11. *What is the rate for presenters this year?***

The rate for attendance at conference this year is \$300 before the early-bird deadline of March 1, 2020. After March 1, the rate increases to \$350 for full registration. Onsite registration (registration after March 25) for presenters is \$375. See our costs and registration page of our website for more information: <https://www.nicwa.org/cost-registration/>

**12. *When do I know if I'm accepted?***

Notifications will be sent by email to the primary person listed on the submission form by December 20. The primary person is defined by the person listed as primary on the submission form.

**13. *Is there an option to repeat my workshop if I'm interested?***

There may be an opportunity to repeat your workshop during the conference. In the application, please be sure to indicate if you would like to present your workshop more than once.. We will let you know if your workshop is selected as a repeat workshop or not.

**14. *In the submission site, what is the photo I provided used for?***

The photo populates our mobile app, which will be the primary, up-to-date source of information on workshops that participants will use at the conference.

**Selected presenters:** You've been selected to be a presenter: what's next? This section should answer all your questions and help you come prepared with all you need to know about presenting at the conference:

**15. Do you have any time during the conference set aside especially for presenters?**

On Sunday evening, March 30, at 4:30 p.m. at the Denver Marriott Tech Center, all presenters are invited to the presenter orientation, with a program covering topics of what to expect at conference and any last-minute details that presenters might need to know. Attendance is not required, but encouraged, as it can serve as a great way to connect with other presenters at the onset of the conference schedule.

**16. Will NICWA print or provide my presentation materials?**

If you send us your workshop handout materials, we will upload them into our conference mobile app. Please send PDF documents to [training@nicwa.org](mailto:training@nicwa.org) and specify the workshop title in the e-mail. Presenters are responsible for printing and bringing any hardcopy materials to the conference.

**17. How can I switch out presenters? How many presenters can I have? What if I don't know all of the names of my presenters yet?**

You can have up to three presenters in your presentation who will be listed in the mobile app and printed agenda book. At any point, you are welcome to switch out names of presenters if anything changes by emailing us at [training@nicwa.org](mailto:training@nicwa.org).

**18. What is the rate if I only want to attend my workshop?**

If you are only planning to attend your presentation at conference, you will not have to pay. Please e-mail us at [training@nicwa.org](mailto:training@nicwa.org) and we will provide you with a coupon code to waive the registration fee.

**19. What if I have presentation materials I would like to ship to conference?**

If you have materials you would like to ship to conference, you will be receiving an email with shipping instructions in early March.

**20. What if I'd like to be a presenter and a volunteer?**

If you are interested in volunteering at our conference, please sign up on our registration site as a volunteer, not a presenter, select shifts totaling 8 hours or more, and your conference registration fees will be waived. You can find more information on our volunteer webpage and flyer.

**21. What if I am unable to present and need to cancel?**

For whatever reason, if you find that you will no longer be able to attend the conference as a presenter, please email **both** [swittmann@nicwa.org](mailto:swittmann@nicwa.org) and [lauren@nicwa.org](mailto:lauren@nicwa.org). We have a competitive application process and aim to offer a wide range of workshops available to participants. You must notify us as soon as you can so we can fill the space with an alternate workshop.

**22. How will I know what room my workshop is in?**

We will be posting room locations in our mobile app. We will send additional information in early March. Please do your best to let us know if you have any unavailability during the conference times.

## **General Conference Questions**

**23. Where will I stay?**

Our travel and lodging webpage includes all information for room block rates at the host hotel: Denver Marriott Tech Center as well as several other hotels locally. Follow this link for more information: [www.nicwa.org/travel-lodging](http://www.nicwa.org/travel-lodging).

**24. Is there a breastfeeding room?**

New this year, there will be a breastfeeding room onsite with power outlets, as well as a refrigerator.

**25. How much should I expect to pay for parking?**

Parking for hotel guests is \$5 daily in the lot at the Denver Marriott Tech Center.

**26. How do I get to the Denver Marriott Tech Center?**

The Denver Marriott Tech Center is located at 4900 S Syracuse St, Denver, CO 80237. The Denver International Airport is located about 25 miles from the conference site, and there are several ways to travel: by [light rail](#) (to the Belleview Station), taxi via ground transportation level of the airport, or by [car](#). Follow the links above for directions.

**27. What meals are included in conference registration?**

On Tuesday evening there is a banquet dinner with an entertainment portion. This is included with your registration.

**28. What's the best source of up-to-date information?**

Download our mobile app by searching NICWA in the app store. There you can find all conference details. The 2020 app will be available by mid-March.

**29. Can I register onsite? Can I make payment onsite?**

You are welcome to register and make payment onsite. Please note that the costs increase for onsite registrations.

**30. Is there a daily conference rate?**

Unfortunately, there is no rate available for a daily registration.

**31. What if I want to bring a guest to the banquet?**

New this year. This year we have limited capacity in our banquet hall. If individuals bring guests, they are welcome to buy a banquet ticket onsite and they will be seated in the overflow room, including dinner, with video feed of the banquet presentation.

**32. Where can I find nearby restaurants?**

Many local attractions, including restaurants and other points of interest, are all listed on our mobile app.

**33. Are there printing/computers available onsite?**

On the first floor, we will have a computer lounge, with printers available, for all attendees.

**34. What is the weather like in Denver?**

Weather in late March/Early April can vary depending on the year but can range from daytime temperatures of 55°F–65°F. Check the local weather close to the date of conference for a more accurate prediction:

<https://weather.com/weather/today/l/80237:4:US>.

**35. What types of concurrent programming is available?**

New this year. On Monday evening there will be a powwow. More information coming soon. See our concurrent programming page for more information: [www.nicwa.org/concurrent-programming](http://www.nicwa.org/concurrent-programming). Following conference, we will be holding a training institute with several trainings being offered. This is a separate registration fee and process. See more information on [www.nicwa.org/training-institutes](http://www.nicwa.org/training-institutes).

**36. How do I know if I'm registered?**

You will have a registration confirmation number sent to you automatically upon registration. If you have questions, please email us at [training@nicwa.org](mailto:training@nicwa.org) and we can help with your registration information.

**37. How do I know if I'm a member?**

Memberships are purchased annually and expire 12-months after the date of purchase. If you would like us to check your membership status, we are happy to do so. Please email us at [membership@nicwa.org](mailto:membership@nicwa.org).

**38. Who is eligible for the special rates?**

We have several *special* rates available: youth and elder, foster/adopted person, and presenter rate. Youth under 24 and elders 65 and older are eligible for the youth and elder rate. Foster/adopted person rate is open to current or licensed foster parents, current adoptive parents, adult adoptees, and fostered individuals. The presenter rate is open to up to three presenters per presentation. See our cost and registration webpage for more information: [www.nicwa.org/cost-registration](http://www.nicwa.org/cost-registration).